

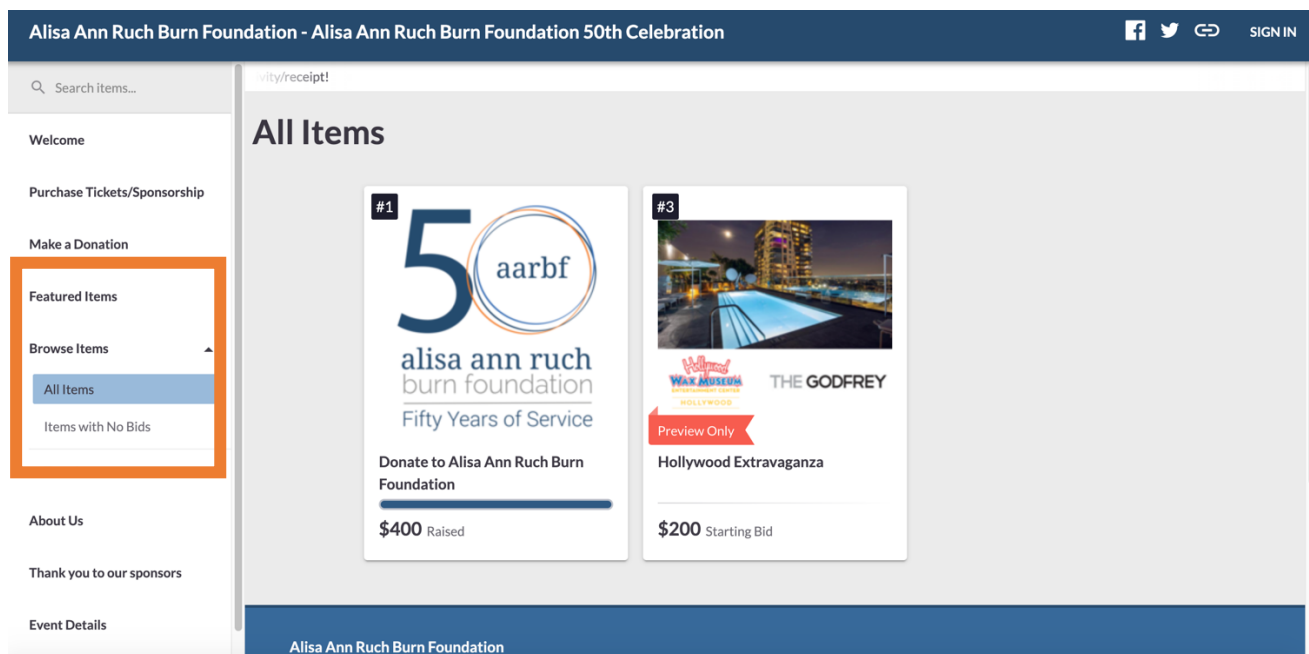
Alisa Ann Ruch Burn Foundation 50th Anniversary Celebration

How to participate in Online Auction

Not able to join us on October 15th but still want in on the fun? Our auction will open online on **October 1st at 7:00 AM and will close during the celebration on October 15th**. Those attending in-person will be able to see the items up for bid, but we will all use the online bid portal so that those unable to travel to Southern California can still get in on the fun! See below for how to view items and register to bid!

Ready to view the items?

1. Navigate to <https://one.bidpal.net/aarbf50thcelebration/welcome>
2. Click on **"Browse Items"** and select **"All Items"**



The screenshot shows the website interface for the Alisa Ann Ruch Burn Foundation 50th Anniversary online auction. The header includes the foundation's name and social media links. A search bar is present at the top left. The left sidebar contains a navigation menu with the following items: Welcome, Purchase Tickets/Sponsorship, Make a Donation, Featured Items, Browse Items (with a dropdown menu showing 'All Items' selected), Items with No Bids, About Us, Thank you to our sponsors, and Event Details. The main content area is titled 'All Items' and displays two featured items. Item #1 is a donation to the Alisa Ann Ruch Burn Foundation, with a progress bar showing \$400 raised. Item #3 is a 'Preview Only' event titled 'Hollywood Extravaganza' with a starting bid of \$200. The footer of the page reads 'Alisa Ann Ruch Burn Foundation'.

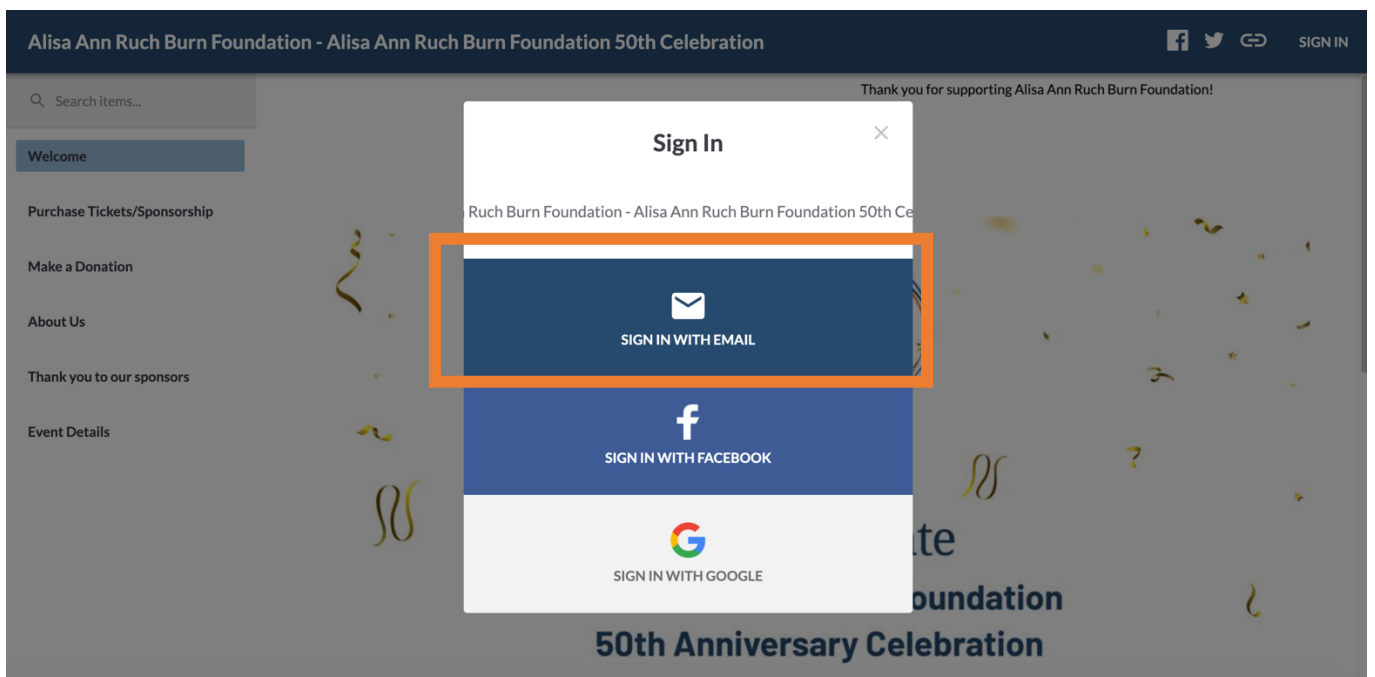
3. Items will open for bid on **October 1st**!

Ready to bid?

1. Navigate to <https://one.bidpal.net/aarbf50thcelebration/welcome>
2. Click on "Sign in" in the upper right hand corner.



3. Select "Sign in with email".



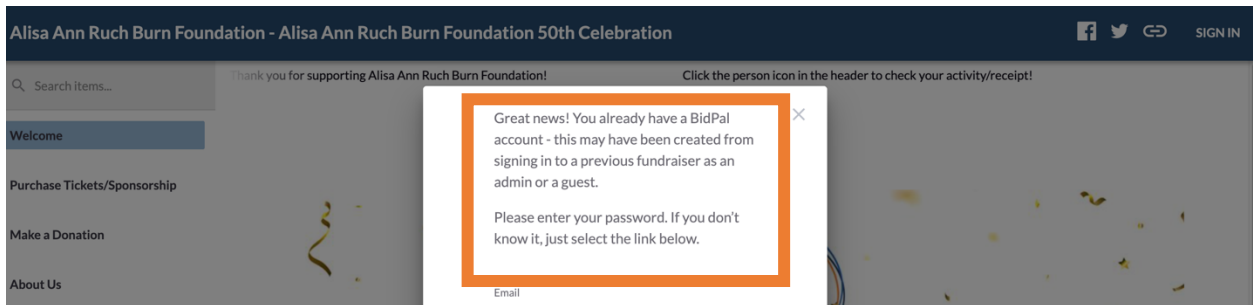
4. Enter your email address and select "Next".

The screenshot shows the Alisa Ann Ruch Burn Foundation website with a modal form titled "Please enter your email address." The form has a text input field labeled "Email" and two buttons: "BACK" and "NEXT". The "NEXT" button is highlighted with an orange box. The background of the website is dimmed, showing a navigation menu on the left and a header with social media icons and a "SIGN IN" link.

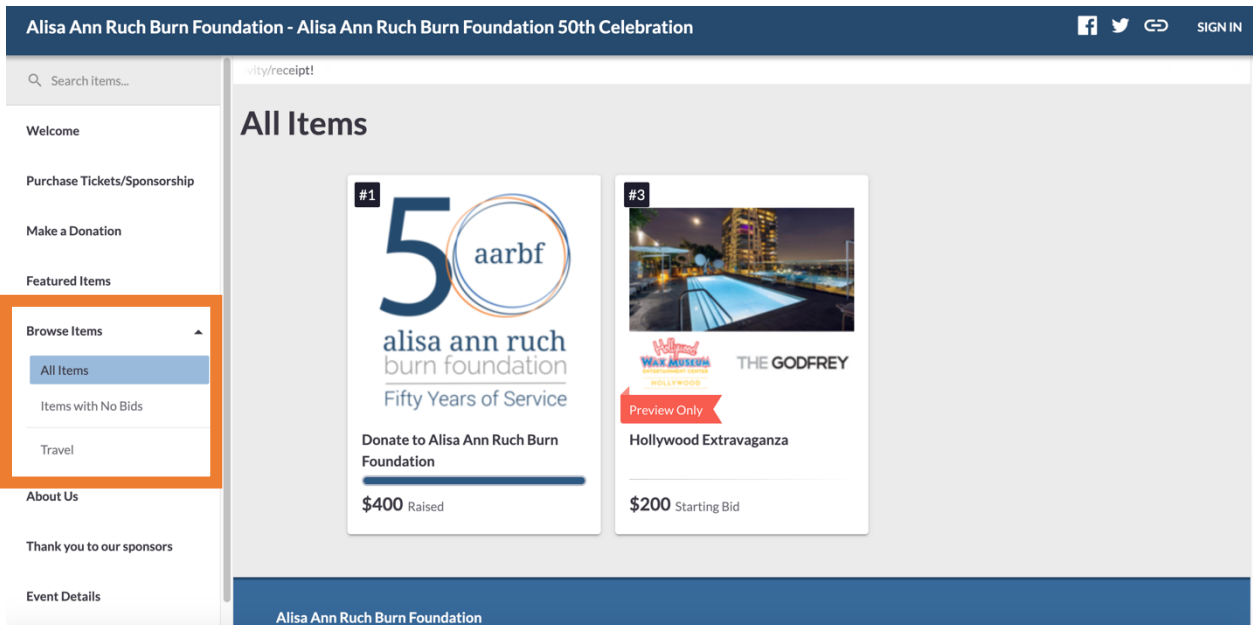
5. Enter in all your contact information and click "Finish". You will be prompted to enter a credit card. Please note, you can't place a bid unless you have your credit card on file.

The screenshot shows the Alisa Ann Ruch Burn Foundation website with a modal form titled "Hey there!". The form prompts the user to register and fill out missing information. It includes fields for "Mobile #", "First Name", "Last Name", and "Email". There is a checkbox labeled "Text me a link to Sign In with later" which is checked. The "FINISH" button at the bottom of the form is highlighted with an orange box. The background of the website is dimmed, showing the same navigation menu and header as the previous screenshot.

- a. Already registered? If you already registered with your email address, you will be prompted to enter your password to log into your account.

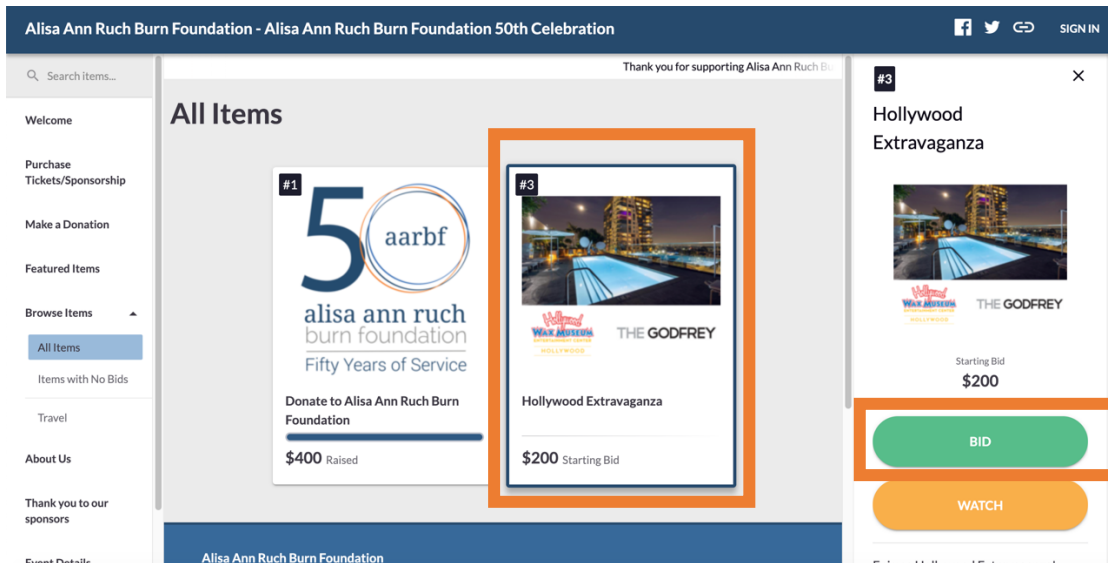


6. You are now ready to bid! Click on "Browse Items" and select "All Items".

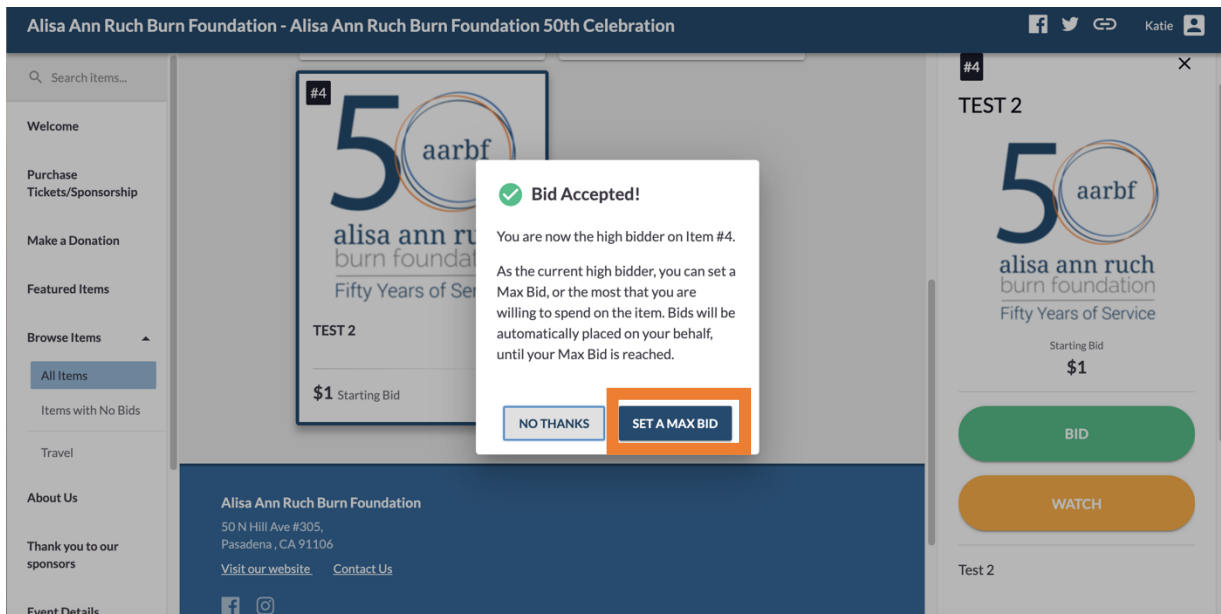


7. Click on the item you would like to bid on.

- Click on "Bid". Confirm your bid and select "Ok". You will receive a message that your bid has been accepted and you are now in the bidding battle!



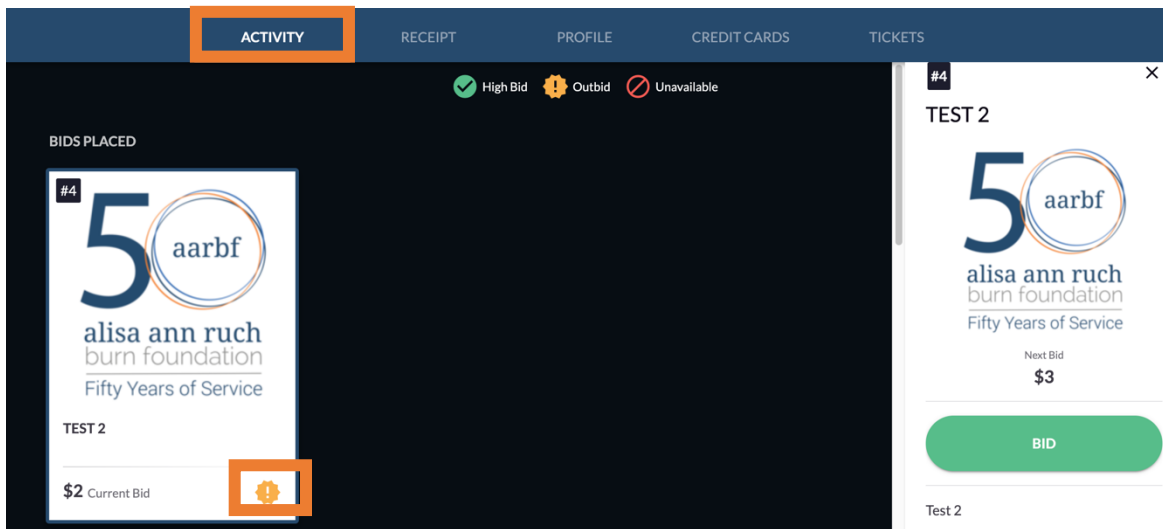
- Note, you will be asked if you would like to set a "max bid". Your max bid, is the total amount you commit to bidding for the item. If someone outbids you, the system will do the work for you! It will automatically bid the next increment up for you each time you get outbid, up until you reach your max bid.



9. Watch out, you may get outbid! You will receive a text message notifying you that someone outbid you! Time to bid back! Log into your profile, select your name in the upper right had corner.



10. Click on "activity" to see the status of all your bids. See the orange circle with the exclamation point? You have been out bid! Click on the item to bid again!



11. Bidding will close during the celebration the night of **October 15th**. Make sure to keep your eye out and set your max bids.

Questions, please feel free to contact Katie Szymczak at Kszymczak@aarbf.org or 818-848-0223 Ext. 14. Thank you for your support!